

MICHAEL P. STUPINSKI
First Selectman

STATE OF CONNECTICUT • COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

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PETER J. CHARTER
Deputy First Selectman

LAURIE E. BURSTEIN
ANN L. HARFORD
A. LEO MILLER, JR.
JAMES M. PRICHARD
JOHN W. TURNER

BOARD OF SELECTMEN
Monday, July 20, 2009
Town Hall – Meeting Hall

SELECTMEN PRESENT: Laurie Burstein, Peter Charter, Ann Harford, A. Leo Miller, James Prichard, Michael Stupinski and John Turner

OTHERS PRESENT: Nicholas DiCorleto, Finance Officer; Jim Connolly, Ellington Scholarship Association; Amy B. Paterson, Trust for Public Land; Residents: Bill Keohane, Dr. Barbara A. Campbell, Jim Whitesell, Dave and Judy Gauthier, Kurt Ainsworth, Dom and Diane Cristelli, Bill Merson, Mark Kritzman, Donald J. Butterfield, Tom Stauffer, Sal Jardin

I. CALL TO ORDER:

First Selectman Stupinski called the meeting of the Board of Selectmen (BOS) to order at 7:30 p.m.

II. CITIZENS' FORUM:

Jim Connolly, Ellington Community Scholarship Association, spoke regarding efforts to add a check-off box for donations to the Town's motor vehicle tax bills. Mr. Connolly stated that after discussions with Ann Marie Conti, Tax Collector, it is not practical to add the check-off box at this time. Mr. Connolly asked the Board of Selectmen to consider alternative methods to offer the residents of Ellington the opportunity to donate to the scholarship fund. He added that there are towns in Massachusetts that include two envelopes in the tax bill; one to return the tax payment and one for donations to the scholarship fund. Mr. Connolly discussed this idea with Ms. Conti and she has expressed concern that people may send their payments in the wrong envelopes. Mr. Connolly said that he did put that question out to the towns in Massachusetts and it does happen, but rarely. He felt this idea may be one that could work to help provide scholarship money to the students of Ellington. He also mentioned the possibility of including a flyer in the tax bill which would not interfere with the lockbox. Ms. Burstein stated that she was very impressed with Scholarship Night this year and appreciated that it was held separately from the sports awards event. Mr. Connolly said that over \$48,000 was given to the students of Ellington in scholarship money this year. Mr. Miller added that sending the flyer and the envelope could also be considered. Mr. Stupinski thanked Mr. Connolly for bringing his concerns forward.

III. APPROVAL OF MINUTES:

A. June 15, 2009 Special Town Meeting:

MOVED (HARFORD), SECONDED (CHARTER) AND PASSED UNANIMOUSLY TO APPROVE THE SPECIAL TOWN MEETING MINUTES OF JUNE 15, 2009.

B. June 15, 2009 Board of Selectmen Meeting:

MOVED (HARFORD), SECONDED (MILLER) AND PASSED [AYE: MILLER/HARFORD/BURSTEIN/PRICHARD/TURNER; ABSTAIN: CHARTER] TO APPROVE THE BOARD OF SELECTMEN MEETING MINUTES OF JUNE 15, 2009.

C. June 25, 2009 Board of Selectmen Special Meeting

MOVED (MILLER), SECONDED (PRICHARD) AND PASSED [AYE: BURSTEIN/MILLER/PRICHARD/TURNER; ABSTAIN: CHARTER/HARFORD] TO APPROVE THE BOARD OF SELECTMEN SPECIAL MEETING MINUTES OF JUNE 25, 2009.

IV. UNFINISHED BUSINESS:

A. Donation of Property – 5.4 Acres – Crystal Lake Area

Mr. Stupinski noted that this agenda item was discussed previously, and there were many questions so discussion was postponed. Mr. Stupinski, the Town Attorney and seven people from the Aborn Road area met last week and discussed the issues of concern. Mr. Stupinski advised that this property was originally known as part of the Aborn subdivision and was sold to Crystal Ridge Associates, LLC and now they would like to donate it to the Town. Mr. Stupinski stated that the most desirable outcome is to put things back to the way they were by giving the land to the Aborn Road residents. This could be done by not accepting the land and having the present owner donate it to the residents. The Town attorney is going to discuss this with the property owners' attorney. The value of the land and the taxes will have to be reviewed. Mr. Stupinski withdrew this item from further consideration of the BOS and will pursue having the land donated to the Aborn Road residents.

B. Land Acquisition for Open Space – Webster Road

Mr. Gage reported that the Webster Road land includes 58 acres and there are funds in the Open Space Trust Fund to pay for it. It is high-quality open space land. It is part of an area of Town in the Plan of Conservation and Development that has been identified for special conservation consideration. The State of Connecticut has also identified this land for special conservation consideration. The cost is less than \$3,000 an acre. It has been approved unanimously by the Conservation Commission and the Planning and Zoning Commission. Mr. Miller noted that he is very much in favor of purchasing this open space, even though there are multiple open space projects under consideration right now. Mr. Charter stated that he is opposed to all of the proposals because these parcels are landlocked and the Town recently sold similar parcels to the State because the Town could not make good use of the land. Mr. Charter noted that it would be better if the State of Connecticut purchased these parcels. Mr. Charter said that it is low development land meaning it is difficult to develop because it is rocky and hilly. Mr. Stupinski noted that he supports the purchase of this open space. Ms. Harford asked if the Town had sold land to the State in that same area and Mr. Stupinski confirmed that this had occurred in the past. Ms. Burstein noted that due to the timing of these three parcels and the larger Stanger parcel, she is leaning toward the larger parcel. Mr. Prichard noted that it is not practical to purchase all of the open space that is on the table, and that he feels the Town should put efforts toward the Stanger property. Mr. Turner thanked Jim Gage and added that he respects the recommendation of the Conservation Committee, but at the same time he is not convinced that this is the best property to spend money on at this time. Mr. Stupinski concurred and noted that he hopes that Jim will continue his efforts.

Dave Hurley stated that Jim Gage started working on the project two years ago, and at the time the market was different. The economy is affecting opportunities and he wanted the Board of Selectmen to keep in mind that when the market improves the cost of these parcels will increase.

MOVED (TURNER), SECONDED (MILLER) AND FAILED [AYE: MILLER; NAY: CHARTER/HARFORD/BURSTEIN/PRICHARD/TURNER] TO RECOMMEND TO THE BOARD OF FINANCE AN APPROPRIATION OF \$94,200 FROM THE OPEN SPACE ACCOUNT FOR THE PURCHASE OF 29.27 ACRES OF LAND, KNOWN AS PORTER AND WEBSTER ROAD PROPERTY [APN 145-004-0000] IN THE TOWN OF ELLINGTON, FROM RICHARD W. LEE TO BE USED AS OPEN SPACE.

MOVED (TURNER), SECONDED (MILLER) AND FAILED [NAY: CHARTER/HARFORD/BURSTEIN/PRICHARD/TURNER; ABSTAIN: MILLER] TO RECOMMEND TO THE BOARD OF FINANCE AN APPROPRIATION OF \$48,500 FROM THE OPEN SPACE ACCOUNT FOR THE PURCHASE OF 17.87 ACRES OF LAND, KNOWN AS WEBSTER ROAD PROPERTY [APN 125-005-0000] IN THE TOWN OF ELLINGTON, FROM JANET K. WIELICZKA, SHARON J. McLAUGHLIN AND ELAINE K. MENTHE TO BE USED AS OPEN SPACE.

MOVED (TURNER), SECONDED (MILLER) AND FAILED [NAY: CHARTER/HARFORD/BURSTEIN/PRICHARD/TURNER; ABSTAIN: MILLER] TO RECOMMEND TO THE BOARD OF FINANCE AN APPROPRIATION OF \$30,000 FROM THE OPEN SPACE ACCOUNT FOR THE PURCHASE OF 11.04 ACRES OF LAND, KNOWN AS WEBSTER ROAD REAR PROPERTY [APN 125-001-0000] IN THE TOWN OF ELLINGTON, FROM GARY AND CHRISTY CLARKE TO BE USED AS OPEN SPACE.

V. NEW BUSINESS:

A. Tax Refunds/Abatements:

MOVED (TURNER), SECONDED (CHARTER) AND PASSED UNANIMOUSLY TO APPROVE THE TAX REFUNDS IN THE AMOUNT OF \$2,159.17, AS RECOMMENDED BY THE TAX COLLECTOR AND AS SPECIFIED IN THE REFUNDS/ABATEMENTS STATEMENT DATED JULY, 2009. **(ATTACHED)**

B. Award Bid – Revaluation 2010:

MOVED (TURNER), SECONDED (CHARTER) AND PASSED UNANIMOUSLY TO AWARD THE CONTRACT FOR THE REVALUATION OF ALL REAL PROPERTY FOR THE 2010 GRAND LIST, INCLUDING WEB HOSTING, TO VISION APPRAISAL TECHNOLOGY OF NORTHBORO, MASSACHUSETTS, FOR AN AMOUNT NOT TO EXCEED \$229,300, AS RECOMMENDED BY THE FINANCE OFFICER AND ASSESSOR. FURTHER RESOLVED TO AUTHORIZE THE FIRST SELECTMAN TO EXECUTE THE CONTRACT AGREEMENT.

C. Board of Selectmen Annual Report Submission:

MOVED (TURNER), SECONDED (CHARTER) AND PASSED UNANIMOUSLY TO APPROVE THE BOARD OF SELECTMEN'S ANNUAL REPORT SUBMISSION FOR 2008-2009, AS PRESENTED IN THE DRAFT. **(ATTACHED)**

D. Re-establish Ad Hoc Committee for the Preservation of the Pinney House:

MOVED (TURNER), SECONDED (CHARTER) AND PASSED UNANIMOUSLY TO RE-ESTABLISH THE AD HOC COMMITTEE FOR THE PRESERVATION OF THE PINNEY HOUSE FOR ANOTHER YEAR TO JULY 31, 2010.

E. Re-establish Ad Hoc POCD Implementation Committee:

MOVED (TURNER), SECONDED (CHARTER) AND PASSED UNANIMOUSLY TO ESTABLISH THE AD HOC PLAN OF CONSERVATION AND DEVELOPMENT IMPLEMENTATION COMMITTEE FOR ANOTHER YEAR TO JULY 31, 2010.

F. Housing Authority – Request Waiver of Payment in Lieu of Taxes [PILOT]:

Mr. Stupinski noted that the amount of the PILOT payment is approximately \$9,000.

MOVED (TURNER), SECONDED (HARFORD) AND PASSED UNANIMOUSLY TO WAIVE THE PAYMENT IN LIEU OF TAXES FOR THE HOUSING AUTHORITY FOR FISCAL YEAR 2009-2010, AS REQUESTED BY THE EXECUTIVE DIRECTOR OF THE HOUSING.

G. Joint Purchase of Open Space w/State – Pinney Street [DoJo Associates, LLC Property]:

Mr. DiCorleto noted that this purchase should be identified as Farmland Preservation rather than Open Space, which Mr. Stupinski agreed. Mr. Turner noted that this is a desirable purchase and he asked what budget year would be impacted. Mr. DiCorleto said that it will probably fall in the budget year 2010-2011.

MOVED (TURNER), SECONDED (CHARTER) AND PASSED UNANIMOUSLY TO REFER THE JOINT OFFER WITH THE STATE OF CONNECTICUT TO PURCHASE THE PROPERTY LOCATED ON PINNEY STREET FROM DOJO ASSOCIATES, LLC, FOR FARMLAND PRESERVATION, TO THE PLANNING AND ZONING COMMISSION IN ACCORDANCE WITH CONNECTICUT GENERAL STATUTES SECTION 8-24.

H. Land Acquisition – Hubbard Lane [Stanger Property]:

Mr. Stupinski stated that with this motion the BOS is referring the proposal to purchase the Hubbard Lane property to the Planning and Zoning for their recommendations. Before the BOS sends a recommendation to the Board of Finance, which would be the next step, they have to request an appropriation and there is still some research being done to establish the dollar amount needed to make the request. Mr. Stupinski noted that the probable timeline would be that the information would be available for the BOS August 17th meeting. The BOS would then make the recommendation to the Board of Finance for consideration at their August 18th meeting. Then what would be required is a Special Meeting of the Board of Selectmen between August 19th and the end of August in order to send the proposal to a Town Meeting. The land acquisition proposal will then be placed on the ballot at the election in November.

Amy Paterson, Trust for Public Land, Inc., met with an architect and his report was completed today and will be forwarded to the Town once it is signed. Ms. Paterson noted that the architect has made his recommendations as to the renovations that would be needed in order to use the existing structure for a public building. The report is an overview and is not detailed. The Building Official will be able to weigh in and give more detailed information; however, this report provides enough information to give everyone a basic idea of what will be needed. Ms. Paterson will have cost estimates available in the near future, but that information was not available tonight. Ms. Burstein expressed concern regarding the use of the word "active" in the sense that this property is to be used for open space and that trees would not be torn down to put in soccer fields. Mr. Hurley noted that there will need to be some maintenance of the trees, fields, grass and the property in general. Mr. Stupinski added that he feels that the intent is clear and that putting appropriate restrictions on the property is a good idea. Mr. Stauffer said that there are not many places that people can go in Ellington for a quiet picnic lunch and that this property serves this purpose nicely. He sees many opportunities for this piece of property in the way of hiking trails and other family-oriented activities.

MOVED (TURNER), SECONDED (CHARTER) AND PASSED UNANIMOUSLY TO REFER TO THE PLANNING AND ZONING COMMISSION, THE ACQUISITION BY THE TOWN, TWO PARCELS OF LAND KNOWN AS THE 5 AND 11 HUBBARD LANE IN ELLINGTON OWNED BY DIANNA STANGER, CONSISTING OF APPROXIMATELY 98.87 ACRES, AND THE BUILDINGS AND IMPROVEMENTS THEREON AND APPURTENANCES THERETO; FOR ANTICIPATED USE FOR OPEN SPACE, ACTIVE AND PASSIVE RECREATION AND OTHER MUNICIPAL PURPOSES, IN ACCORDANCE WITH CONNECTICUT GENERAL STATUTES SECTION 8-24.

I. Winterfest – 2009:

MOVED (TURNER), SECONDED (MILLER) AND PASSED UNANIMOUSLY TO GRANT THE REQUEST OF THE WINTERFEST COMMITTEE TO HOLD THE 2009 WINTERFEST ON THE TOWN GREEN ON SATURDAY DECEMBER 5, 2009 BETWEEN 3:00 AND 8:00 P.M. INCLUDING SET-UP AND CLEAN-UP FOR A TREE LIGHTING CEREMONY TO BE COORDINATED WITH THE PUBLIC WORKS DEPARTMENT, PROVIDED ALL NECESSARY TOWN AGENCY APPROVALS AND STATE PERMITS ARE OBTAINED. FURTHER RESOLVED, THAT POLICE COVERAGE AND TWO SANI-CANS SHALL BE PROVIDED BY THE TOWN FOR THE WINTERFEST ACTIVITIES. FURTHER RESOLVED, TO CLOSE CHURCH STREET DURING THE 2009 WINTERFEST EVENT.

J. Small Cities Grant – Authorization for Reimbursement of Additional Expenses:

MOVED (TURNER), SECONDED (CHARTER) AND PASSED UNANIMOUSLY TO REIMBURSE COMMUNITY OPPORTUNITY GROUP, INC. FOR ADDITIONAL COST ABOVE THE \$700 LIMIT FOR EXPENSES INCURRED FOR THE FY 2009 SMALL CITIES GRANT APPLICATION IN THE AMOUNT OF \$221.18, AS REQUESTED BY PETER SANBORN, ITS PRESIDENT. FURTHER TO AUTHORIZE THE FIRST SELECTMAN TO EXECUTE THIS CONTRACT AMENDMENT. **(ATTACHED)**

K. Resolution – Recovery Act CT Local Pass-Through Justice Assistance Grant [CT Local JAG] Program:

MOVED (TURNER), SECONDED (HARFORD) AND PASSED UNANIMOUSLY TO ADOPT THE FOLLOWING RESOLUTION:

RESOLVED THAT MICHAEL P. STUPINSKI, FIRST SELECTMAN, IS HEREBY AUTHORIZED TO MAKE, EXECUTE AND APPROVE ON BEHALF OF THE TOWN OF ELLINGTON ANY AND ALL CONTRACTS AND AMENDMENTS AND TO EXECUTE AND APPROVE ON BEHALF OF THIS MUNICIPALITY OTHER INSTRUMENTS A PART OF OR INCIDENT TO SUCH CONTRACTS AND AMENDMENTS, EFFECTIVE UNTIL OTHERWISE ORDERED BY THE BOARD OF SELECTMEN.

L. Grant Permanent Status – George Fetko, Director of Public Works:

Mr. Stupinski stated that he has received many positive comments from people in other towns regarding George Fetko and his work ethics. He also has received a string of emails from residents praising George for the support and response that he has given them. Mr. Stupinski recommended granting permanent status to George Fetko.

MOVED (TURNER), SECONDED (MILLER) AND PASSED UNANIMOUSLY TO GRANT PERMANENT STATUS TO GEORGE FETKO, DIRECTOR OF PUBLIC WORKS, EFFECTIVE JULY 6, 2009.

VI. ADMINISTRATIVE REPORTS: So noted.

VII. SELECTMEN COMMITTEE REPORTS:

A. Personnel Committee:

1. Resignations

MOVED (PRICHARD), SECONDED (MILLER) AND PASSED UNANIMOUSLY TO ACCEPT THE RESIGNATION OF WILLIAM CORREIA FROM THE INLAND/WETLANDS AGENCY.

2. Recommended Appointments:

MOVED (PRICHARD), SECONDED (MILLER) AND PASSED UNANIMOUSLY TO REAPPOINT DALE ROBERSON, JAMES GAGE, GERRY GILLUNG, MARCIA KUPFERSCHMID AND DEBBY WALLACE TO THE AD HOC COMMITTEE FOR THE PRESERVATION OF THE PINNEY HOUSE TO JULY 31, 2010.

MOVED (PRICHARD), SECONDED (TURNER) AND PASSED [AYE: PRICHARD/TURNER/BURSTEIN/HARFORD/CHARTER; ABSTAIN; MILLER] TO REAPPOINT JOE WEHR, CAROL STROM, LORI SPIELMAN, DAVID HURLEY, LAURA SHERMAN AND DANIEL PARISI TO THE AD HOC PLAN OF CONSERVATION & DEVELOPMENT IMPLEMENTATION COMMITTEE FOR ONE-YEAR TERMS TO JULY 31, 2010 AND THE REAPPOINTMENT OF LEO MILLER TO DECEMBER 7, 2009.

MOVED (PRICHARD), SECONDED (MILLER) AND PASSED UNANIMOUSLY TO REAPPOINT LAURA SHERMAN TO THE ECONOMIC DEVELOPMENT COMMISSION FOR A FOUR-YEAR TERM TO JULY 31, 2013.

MOVED (MILLER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO APPOINT JEFFREY GERBER TO THE PERMANENT BUILDING COMMITTEE TO FILL AN UNEXPIRED TERM TO FEBRUARY 29, 2012.

MOVED (MILLER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO REAPPOINT J. RENEE IRVIN TO THE VISITING NURSE & HEALTH SERVICES OF CT. INC. BOARD OF DIRECTORS TO JUNE 30, 2010.

B. Town Policies Committee:

1. Wall of Honor Recommendation/Set Date for Ceremony:

MOVED (PRICHARD), SECONDED (MILLER) AND PASSED UNANIMOUSLY TO SELECT NANCY O. WAY AS THE WALL OF HONOR RECIPIENT FOR 2009 AS RECOMMENDED BY THE BOARD OF SELECTMEN TOWN POLICIES COMMITTEE; FURTHER RESOLVED THAT THE INDUCTION CEREMONY BE HELD ON SATURDAY, SEPTEMBER 12, 2009 AT 4:00 P.M. AT ARBOR PARK.

C. Ordinance Committee:

Ms. Harford reported that the Ordinance Committee met at 6:30 p.m. along with Jim Connolly from the Ellington Community Scholarship Association and Gordon Oliver from the Parks and Recreation Commission. Ms. Harford noted that Mr. Connolly's report under this meeting's Citizen's Forum clearly outlined the issues at hand regarding soliciting funds for the Ellington Scholarship Association. Mr. Stupinski will meet with Ann Marie Conti, Tax Collector, to discuss options. The second item discussed was the ordinance restricting pets and riding animals in Town parks. Letters were received saying that if a dog was on a leash and the owner cleaned up after the dog, the ordinance should be changed. Mr. Oliver is against changing the ordinance due to safety reasons. He is concerned that mixing children and dogs can result in biting issues. The Ordinance Committee made a motion to gather information on the possibility of exploring a dog park. Mr. Turner noted that he has heard from residents that there is interest in a dog park.

VIII. SELECTMEN LIAISON REPORTS: None

Mr. Turner:

Ad Hoc Emergency Services Committee: Mr. Turner reported that an agreement on the language of the contracts is very close. There is one more item to work on and Mr. Turner hopes that within the next 30 days the contracts will be ready to go to the emergency services agencies for their approval and will go back to the Ad Hoc Committee before they go to the BOS.

Mr. Charter:

Economic Development Commission: Mr. Charter noted that he doesn't have a liaison report per se, but he did go to an Economic Development Commission meeting and they had a discussion on dairy farms and saving farming in Ellington.

Ms. Harford:

Shared Services Commission: Ms. Harford noted that this Commission put together a report noting town services that are already shared. A lot of information has been gathered and the information is being compiled.

Ms. Burstein:

Safe Grad: Ms. Burstein stated that the Safe Grad party was a very big success.

IX. FIRST SELECTMAN'S REPORT:

Mr. Stupinski made the following reports:

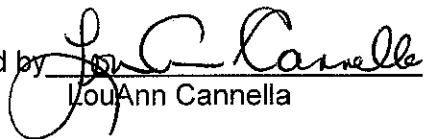
- The Town of Ellington now owns the Miner properties (2 parcels) on South Road. The buildings will be demolished and the parcels will be combined as they are undersized for legal building lots. Decisions will need to be made regarding this property. In the meantime, the Crystal Lake Fire Department will be using the property for training.
- Windermere Bridge Replacement Project is moving along. Based on what he is seeing, Mr. Stupinski thinks the project will be completed earlier than expected.
- The round-about traffic circle at the Five Corner intersection should be ready in early 2012.
- Route 140 (Crystal Lake Road) between Lake Bonair and Crystal Ridge Drive is going to be completely ground up and repaved in early August.
- Sewer work on Route 83 (Ellington/Vernon line) has caused traffic difficulties with the Windermere Bridge being out, but there is no other option.

X. CORRESPONDENCE: none

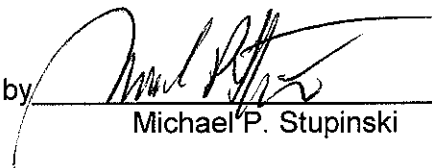
XI. ADJOURNMENT:

MOVED (CHARTER), SECONDED (HARFORD) AND PASSED UNANIMOUSLY TO
ADJOURN THE MEETING OF THE BOARD OF SELECTMEN AT 9:15 P.M.

Submitted by


LouAnn Cannella

Approved by


Michael P. Stupinski

TAX COLLECTOR'S REFUNDS/ABATEMENTS				V-A	
JULY, 2009					
DOLLAR AMOUNT	PERSON/CORPORATION REFUNDS	MV/PERS. PROP REAL ESTATE	YEAR	TAX/ASSESSOR REQUESTING DEPT.	REASON FOR
\$83.77	BERUBE JASON R	MOTOR VEHICLE	06	TAX OFFICE	DUPLICATE PAYMENT
\$602.91	CHANG HAI SAN & KRISTA A	REAL ESTATE	08	TAX OFFICE	OVERPAYMENT
\$50.00	DCFS TRUST	MOTOR VEHICLE	07	ASSESSORS	VEHICLE SOLD
\$136.20	FIRST AMERICAN RE TAX SERVICE(for Papageorgiou)	REAL ESTATE	07	TAX OFFICE	OVERPAYMENT
\$52.46	HOMEQ SERVICING CORP(for Crocker Dale L)	REAL ESTATE	07	TAX OFFICE	OVERPAYMENT
\$231.31	HONDA LEASE TRUST	MOTOR VEHICLE	07	ASSESSORS	VEHICLE SOLD
\$650.87	TRANSCONTINENTAL TITLE(for Bellezza John&Adrie L)	REAL ESTATE	08	TAX OFFICE	OVERPAYMENT
\$351.65	ZIMNOCH ROBERT J	MOTOR VEHICLE	07	ASSESSORS	TRANSFERRED TO LEBANON
\$2,159.17	JUNE REFUND TOTAL				
	ABATEMENTS				
\$0.00	JULY ABATEMENT TOTAL				
\$2,159.17	JULY 2009 REFUND AND ABATEMENT TOTAL				
	REF JULY09				

V - C

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BOARD OF SELECTMEN

PRINCIPAL FUNCTION:

The Board of Selectmen is collectively responsible for the administration of the town offices, the maintenance of the town highways and parks, the public safety of its citizens, the keeping of financial accounts and the appointment of administrative officers, boards and commissions.

The First Selectman is the chief administrative and executive officer of the town, and as such is directly responsible to the Board of Selectmen for the administration and supervision of all town departments, agencies and officers appointed by the board. The First Selectman is also responsible for the enforcement of all the laws and ordinances governing the town.

HIGHLIGHTS:

The Board of Selectmen met at least once each month. There were a total of fourteen regular meetings including three special meetings, one of which the Board of Selectmen met in joint session with the Board of Finance. Three public hearings were held. The Board of Selectmen called eight town meetings including the annual budget town meeting. All these meetings were duly warned and tape recorded with the minutes being filed in accordance with the Freedom of Information Act. The following are some of the primary items addressed by the Board of Selectmen during fiscal year 2008-09:

AGREEMENTS:

Renewed agreement with Visiting Nurse and Health Services of CT for 2009-2010.

Authorized First Selectman to execute the Transfer Station Host Community Agreement between the Town of Ellington & Connecticut Resources Recovery Authority.

CONTRACTS:

Ratified the White Collar Employees Union Contract effective July 1, 2007-June 2011.

Ratified the Supervisors' Employees Union Contract effective July 1, 2007-June 2011.

Awarded contract for snowplowing for 2008-09 winter season to Barber Utilities, LLC.

Amended All American Waste, LLC Contract to remove the provision that the Town will provide the fuel and increase the per unit cost to \$13.

Renewed Computer Service/Maintenance Contract with the Computer Company, Inc. for another year to March 2010.

Awarded Contract for 2009 DEDC Small Cities Grant administration to Community Opportunities Group.

Renewed Resident State Police Contract effective 7/1/09 – 6/30/11.

Ratified the DPW Union Contract Settlement Agreement re: concessions.

Ratified the Constables Union Contract Settlement Agreement re: concessions.

Ratified the Supervisors Union Contract Settlement Agreement re: concessions.

Ratified the White Collar Union Contract Settlement Agreement re: concessions.

EQUIPMENT:

Awarded contract for EVFD Aerial Ladder Truck to Crimson Fire, Inc. of Brandon, South Dakota. for an amount not to exceed \$860,000.

FINANCES:

Awarded the insurance bid for the fire/ambulance insurance to Wilcox and Reynolds of Storrs, CT.

Set Trash Collection Fee at \$95.

Awarded bid for the Ambulance Facility Expansion Project to General Builders of Wethersfield, CT.

Approved year-end transfers, adjustments and additional appropriations for FY 2007-2008.

Approved additional appropriation of \$20,200 to provide for online version of mandated training needs and common ID tag system for emergency services agencies.

Approved additional appropriation of \$67,000 for the removal of milfoil from Crystal Lake by suction harvesting methods.

Recommended to BOF Capital Improvements Budget for 2009-2010, net amount \$1,405,776.

Approved additional appropriation of \$13,400 to replace the heating unit at the Hall Memorial Library.
Recommended to the Board of Finance the Board of Selectmen approved Town Budget for FY 2009-2010 Grand Total Amount of \$13,249,145.

Sent 2009-2010 budget grand total of \$44,153,184, as recommended by the Board of Finance, to Annual Town Budget Meeting on May 12, 2009, which was adjourned to referendum set for May 19, 2009.
[Approved at referendum].

Approved \$5,880 Additional Appropriation for EVAC expansion project.

GRANT:

Accepted Historic Documents Preservation Grant from the Connecticut State Library in the amount of \$7,000.
Applied for DEP grant for removal of milfoil from Crystal Lake. [Grant was not awarded].
Applied for Federal Transit Administration [FTA] grant through State DOT for Senior Center Bus Replacement. [DOT selected Ellington to receive a cash grant and is recommending that the FTA pay 80% of cost of vehicle. Federal share not to exceed \$40,000].
Applied for \$300,000 Small Cities Grant for Housing Rehabilitation Program.

LEASES:

Approved entering into a five-year lease for the purchase of the EVFD aerial/pumper in the amount of \$890,000, pending Board of Finance and Town Meeting approval. [approved by BOF & Town Meeting].

POLICY:

Established policy for detention basin maintenance.

PROPERTY:

Approved proceeding with Phase I of the Pinney House Renovation Project.
Authorized Finance Officer to go out to bid for the EVAC building expansion project.

ROADS:

Accepted as town road:

- Ellridge Place (Ellridge Estates Subdivision)
- Crystal Ridge, Ridge Drive, Hemlock Trail, Azalea Lane, Highland Oak Drive and Boulder Ridge Drive (Crystal Ridge Estates Subdivision)
- Brittani's Way (Sullivan Farms Subdivision)
- Accepted Ridge Drive (High Ridge Estates Subdivision)
- Barbara's Way (Grant Hill Estates Subdivision)

Released maintenance bond in the amount of \$35,000 to Gasek Farms III, as recommended by Town Engineer and PZC.

STAFF:

Acknowledged resignation of Lynn Hotchkiss, Administrative Assistant, Finance Office.
Acknowledged resignation of Reanna Goodreau, Land Use Assistant, Planning Department.
Acknowledged resignation of Noreen Staiger, Assistant the Senior Center Director.
Acknowledged resignation of Charlotte Adams, Assistant Town Clerk.
Recognized employees for 10, 20, 30 years of service.
Granted permanent status to Elizabeth Waters, Assistant Town Clerk.
Granted permanent status to Lisa Houlihan, Assistant Town Planner.
Upgraded Jack Rich (DPW) to Assistant Working Foreman (WPCA).
Granted permanent status to Jill Mannise, Administrative Assistant/Finance Office.
Granted permanent status to Gail Moran, Administrative Clerk/Town Clerk's Office.
Granted permanent status to John Colonese, Assistant Zoning & Wetlands Enforcement Officer.
Granted permanent status to Jean Baseel, Assistant to the Sr. Center Director.
Appointed George Fetko as the Director of Public Works.
Directed the First Selectman to send a letter of thanks to all town employees who opted to forego a salary increase for the FY 2009-2010 in order to meet the financial needs of the town.

ELECTED OFFICIALS:

Approved annual salary for First Selectman in the amount of \$75,000 for FY 2009-2010.[reflecting no increase.]

OTHER ACTIONS:

Inducted Dorothy Block Cohen as the Wall of Honor Recipient for 2008.

Re-established Ad Hoc Committee for Preservation of the Pinney House.

Adopted the Capitol Region Pre-Disaster Natural Hazards Mitigation Plan.

Re-established Ad Hoc Drug Abuse Prevention/Youth Services Advisory.

Re-established Ad Hoc Drug Free Graduation Party.

Re-established Budget Advisory Committee.

Established Five-Year Goals.

Authorized the purchase of a Korean War Plaque to be placed at the Crystal Lake Veterans Memorial Park.

Re-established Ad Hoc Emergency Services Committee.

Approved Application for a regatta permit as requested by the Crystal Lake Sailing Club.

Established Ad Hoc Crystal Lake Milfoil Committee to address milfoil issues at Crystal Lake.

Granted request of EVFD to use Brookside Park for Annual Carnival.

Re-established Ad Hoc Design Review Board.



TOWN OF ELLINGTON
RECEIVED

JUN 23 2009

FIRST SELECTMAN'S
OFFICE

Community Opportunities Group, Inc.

129 Kingston Street, Third Floor
Boston, Massachusetts 02111
Tel: 617-542-3300
Fax: 617-542-3302

June 16, 2009

Mr. Michael Stupinski, First Selectman
Town of Ellington
55 Main Street
Ellington, CT 06026

Mike
Dear Mr. Stupinski:

Attached is our recent invoice for our completion of the Fiscal Year 2009 Small Cities Grant Application.

The expenses we generated exceeded the \$700 stipulated in our contract by \$221.18. Paragraph 6.6 of our contract with the Town states "Direct expenses for application preparation will not exceed \$700.00 per application without prior authorization of the Town." Respectfully, I am requesting that the Town authorize reimbursement for this additional cost above the \$700.00 limit. Unfortunately, DECD is requiring more and more information each year, which has increased the size of the grant application and, consequently, the cost of copying and binders.

We are asking the Town of Ellington to authorize reimbursement for this additional amount to cover the full cost of expenses.

Should the Town of Ellington agree with this contract amendment, please sign below and return one copy to our office. We will then invoice the Town of Ellington for the balance of the expenses incurred. There are funds available either from Program Income or Miscellaneous Income to cover this, thus there is no direct cost to the Town.

Respectfully submitted,

Peter D. Sanborn
Peter D. Sanborn
President

Authorization Approved by: _____ Date: _____
/Michael Stupinski



Community Opportunities Group, Inc.

129 Kingston Street, Third Floor
Boston, Massachusetts 02111
Tel: 617-542-3300
Fax: 617-542-3302

INVOICE

Invoice No: 0925-01-144

Date: June 11, 2009

Mr. Nicholas DiCorleto, Finance Officer
Town of Ellington
55 Main Street
Ellington, CT 06026

ITEM

AMOUNT

In accordance with the professional services contract relating to the Town of Ellington's FY09 Small Cities Grant Application and Program Administration, payment is requested as follows:

Upon submission of a full application to the CT DECD	\$5,500.00
Upon completion of the environmental review process required Prior to grant application submission	\$2,000.00
Expenses (see detail attached)	\$700.00
<u>TOTAL DUE</u>	<u>\$8,200.00</u>

Please remit to:

COMMUNITY OPPORTUNITIES GROUP, INC.

129 Kingston Street, Third Floor
Boston, MA 02111